

BRENTWOOD PUBLIC LIBRARY
MINUTES OF TRUSTEE MEETING
JANUARY 16, 2018

CALL TO ORDER FOR QUORUM

President Jeanette Oesterly called the meeting to order at 6:33 PM. Present were Cindy Bechtel, Lynne DeVaughan, Jaime Kirsch, Cindy Manestar, Jeanette Oesterly, Jackie Radovich, Garry Truman, Vicki Woods, Gina Gibbons, Alderwoman Kathy O'Neill.

AGENDA

President Jeanette Oesterly would like to add Prepay Debt to City under Old Business and under New Business the need to add an item to elect a VP.

A motion was made by Cindy Bechtel, seconded by Garry Truman, to approve the agenda with the addition of "Prepay Debt to City" under Old Business and the need to elect a VP to be added under New Business. On the question, all aye.

MINUTES OF THE DECEMBER 2017 MEETING

A motion was made by Garry Truman, seconded by Cindy Manestar, to approve the minutes with the elimination of Executive Session information in the minutes. On the question, all aye.

ALDERMANIC REPORT

Kathy O'Neill said the city will be getting new accounting software this year which will make getting financial information easier for all departments including the library.

LIBRARY DIRECTOR'S REPORT

See attached library director's report.

OLD BUSINESS

Joint Partnership with the School District: Vicki Woods supplied a list of her thoughts on the future of the library and facilities. She spoke of various scenarios that the library could explore. Lynne DeVaughan said the joint venture with the school district is a no go for now.

Debt to City of Brentwood: After discussion it was determined to not pay off the debt ahead of schedule and to keep with the current payment schedule until the library has better financial information.

TREASURER'S REPORT

Lynne DeVaughan reported that there will be about \$5,700 more to be added to December's expenses and to the cumulative total of \$537,776 shown for 2017.

NEW BUSINESS

Burst pipe incident report: see Director's Report

Contract between the City of Brentwood and the Brentwood Library: Lynne said contract information had been found by the city's auditors performing a procedural audit and it looks to have been issued about 1946. No decision was made concerning the contract.

Trustee Meeting Dates: After discussion, it was determined to address this issue again next month.

Trustee position opening: There is an opening due to David Ressler resigning from the board and Jeanette will be proposing a name to fill the opening to the mayor for approval.

Elect a library board VP: After discussion it was determined that Garry Truman will take over the duties of vice president to fill that opening.

EXECUTIVE SESSION

Cindy Bechtel made a motion, seconded by Jeanette Oesterly, to open the Executive Session at 7:58 PM to discuss a personnel matter.

Motion to end the Executive Session at 8:08 PM made by Cindy Bechtel, seconded by Cindy Manestar. All aye.

ADJOURNMENT

A motion was made by Lynne DeVaughan, seconded by Cindy Bechtel, to adjourn the meeting at 8:09 PM. On the question, all aye.

The next meeting will be February 6.

Respectfully submitted by Jackie Radovich