

BRENTWOOD PUBLIC LIBRARY

BOARD OF TRUSTEES MEETING

SEPTEMBER 5, 2018

CALL TO ORDER FOR QUORUM

The meeting was called to order by President Jeanette Oesterly at 6:29 PM. Present: Jeanette Oesterly, Garry Truman, Chris Herrington, Ed Wright, Lynne DeVaughan, Lori Ashmore-Ruppel, Sheila Lenkman, Libby Wilson, Cindy Bechtel, and Director Gina Gibbons. Absent: Aldermanic Liaison Kathy O'Neill

ACCEPTANCE OF AGENDA

J. Oesterly added to New Business the topic of Distribution of Meeting Minutes. Motion to accept the amended Agenda made by L. DeVaughan, seconded by E. Wright. On the question, all aye.

MINUTES OF JUNE 2018 MEETING

Motion to accept the minutes made by E. Wright, seconded by G. Truman. On the question, all aye.

PUBLIC COMMENTS BY VISITORS

No visitors were present.

ALDERMANIC REPORT

Alderwoman K. O'Neill absent due to concurrent aldermanic meeting. She reported by email that she had announced at the aldermanic meeting that Hilary G. had been hired as the new Adult Circulation and Program Assistant and has initiated several new programs thus far.

LIBRARY DIRECTOR'S REPORT (See attached Director's report)

Gina announced more technology updates with the installation of the new computers, new firewall, and upgraded WiFi and increased bandwidth. One exciting new program introduced by Hilary G. is a "Just for Fun" social and literary gathering monthly with food and discussion centered on a specific genre (first up is Sci Fi). Gina is looking for a temporary part-time employee during Hilary C.'s maternity leave. There has been no further consultation with architect Rich Emery at this time. The library will have a booth and participate in the Brentwood Days parade and celebration on September 15. Gina will review programming and participation statistics at the October board meeting.

OLD BUSINESS

None

TREASURER'S REPORT

L. DeVaughan reviewed the financial data and discussed that, as of today, we have approximately \$900,000 in "cash" and a budget of approximately \$650,000. She discussed moving some line items to another account area to maintain balance in the overall budget. We are required to have 6-9 months of

funds in our Reserve account. This is budget time for the City so Lynne will be working on that. Gina will consult other libraries concerning investments.

NEW BUSINESS

The newly appointed board trustees were introduced and each gave a brief personal statement. New trustees are Sheila Lenkman, Libby Wilson, and Lori Ruppel. All were welcomed to the Board.

J. Oesterly asked to have our (approved) Board minutes published on the library website to comply with transparency requirements. Gina will coordinate this with the appropriate personnel.

EXECUTIVE SESSION

(None needed)

ADJOURNMENT

The next board meeting will be Tuesday October 2, 2018, at 6:30 PM. Business being concluded, motion for adjournment made by C. Herrington, seconded by G. Truman. On the question, all aye. Meeting was adjourned at 7:25 PM.

Respectfully submitted,

Cynthia Bechtel, Secretary