

BRENTWOOD PUBLIC LIBRARY
LIBRARY BOARD OF TRUSTEE MEETING
MARCH 6, 2018

CALL TO ORDER FOR QUORUM

President Jeanette Oesterly called the meeting to order at 6:30 PM. Present were Cindy Bechtel, Lynne DeVaughan, Jaime Kirsch, Jeanette Oesterly, Jackie Radovich, Garry Truman, Ed Wright, Director Gina Gibbons, Alderwoman Kathy O'Neill.

ACCEPTANCE OF AGENDA

A motion was made by Lynne DeVaughan, seconded by Ed Wright, to approve the agenda as presented. On the question, all aye.

MINUTES OF THE FEBRUARY 2018 MEETING

A motion was made by Garry Truman, seconded by Lynne DeVaughan, to approve the minutes as presented. On the question, all aye.

ALDERMANIC REPORT

Alderwoman O'Neill requested that we give her information to announce to the Board of Aldermen. She will repeat every month to them that all are welcome at the library board meetings, will let them know the programs the library provides and the need for additional space and facilities for library patrons.

LIBRARY DIRECTOR'S REPORT

Director Gina Gibbons presented her report. In addition to her Technology report, in answer to a question about the old computers, she said they will swap out some of the older computers and use them elsewhere in the library where needed.

Concerning budgetary expenses, the library should spend on materials between 12-15% based on the library's total expenses per State Library guidelines.

See attached Director's report dated March 6, 2018.

OLD BUSINESS

None

TREASURER'S REPORT

Lynne reported that she was not provided with up to date financial information. She is signing off on invoices and nothing unusual is happening - all standard activity.

NEW BUSINESS

Use donation money for plants outside the library:

After a discussion, Gina said she will find out what types of plants to buy with the donation money for the city's horticulturist to plant at the library's entrance.

Long term planning for library:

There was a discussion about better utilizing existing library space. Alderwoman O'Neill will talk to the Chamber of Commerce and Gina will explore avenues to find someone with the expertise for ideas concerning how to better utilize library space. They will report back on their findings.

EXECUTIVE SESSION

A motion was made by Lynne DeVaughan, seconded by Jeanette, to open the Executive Session regarding a personnel issue. On the question, all aye.

A motion to close the Executive Session at 8:09 PM was made by Cindy Bechtel, seconded by Jeanette Oesterly. On the question, all aye.

ADJOURNMENT

A motion was made at 8:10 PM by Garry Truman, seconded by Cindy Bechtel, to close the regular meeting. On the question, all aye.

Respectfully submitted by Jackie Radovich, Secretary