

**BRENTWOOD PUBLIC LIBRARY**

**BOARD OF TRUSTEES MEETING**

**MARCH 5, 2019**

**CALL TO ORDER FOR QUORUM**

The meeting was called to order at 6:30 PM by President Jeanette Oesterly. Present: Garry Truman, Chris Herrington, Ed Wright, Lynne DeVaughan, Libby Wilson, Jeanette Oesterly, Cindy Bechtel, Director Gina Gibbons, and Alderman David Dimmitt. Absent: Lori Ashmore-Ruppel and Alderwoman Kathy O'Neill. Sheila Lenkman has resigned from the Board. A quorum was present.

**ACCEPTANCE OF AGENDA**

Discussion of the Library Mission Statement will be postponed until the April meeting. Motion to accept the amended agenda made by L. DeVaughan and seconded by G. Truman. On the issue, all aye.

**MINUTES OF FEBRUARY 2019 MEETING**

Motion to approve the minutes of the February meeting as written made by G. Truman, seconded by E. Wright. On the issue, all aye. Minutes approved as written.

**PUBLIC COMMENTS BY VISITORS** (No visitors were present)

**ALDERMANIC REPORT**

In the absence of Alderwoman O'Neill, Alderman David Dimmitt presented an update on the Brentwood Bound project, including Proposition B on the April ballot. He also discussed some of the implications of the proposed "Better Together" plan to unite St. Louis City with St. Louis County as one entity. There is some concern about the Library's status if that passes. Mr. Dimmitt stated that he thinks it would likely be merged with the St. Louis County Library system.

**DIRECTOR'S REPORT** (See attached report)

Gina reported that both children's and adult programming attendance was up significantly thus far in 2019. She will be working on updates to the Employee Handbook. In addition she plans to address some maintenance issues, especially with flooring and the bathrooms, and has obtained some estimates for that. Gina also reported that Trustee Sheila Lenkman resigned from the Board on February 27, 2019. Discussion ensued about a replacement for her position as soon as possible.

**OLD BUSINESS**

1. Financial Committee: J. Oesterly reported that the Library's checking account is at the CIBC Bank (Canadian Imperial Bank of Commerce) in Brentwood. Also discussed was the liability insurance coverage for the Library and Board of Trustees. Further discussion was tabled until executive session.
2. Legal Committee: discussion was moved to executive session.
3. Board/Library goals 2019: it was agreed to review these at the April 2019 meeting.

**TREASURER'S REPORT** (See attached report)

L. DeVaughan reviewed the monthly financial report. Nothing outstanding to report at this time.

## **NEW BUSINESS**

Review of the Employee Handbook and the Library Mission Statement are underway. Gina will provide updates as indicated.

Motion to open executive session for further discussion of legal and financial matters made by E. Wright and seconded by G. Truman. On the issue, all aye.

## **EXECUTIVE SESSION**

Executive session was opened by J. Oesterly at 7:30PM. There were minutes outstanding from the February 2019 executive session. Motion was made by E. Wright and seconded by L. Wilson to approve these minutes. On the issue, all aye. After discussion of legal and financial matters, motion to close executive session was made by E. Wright and seconded by L. Wilson. Session was closed at 7:50 PM.

## **ADJOURNMENT**

The next Board meeting will be Tuesday, April 2, 2019 at 6:30 PM. Motion to adjourn the meeting made by L. DeVaughan, seconded by J. Oesterly. Meeting adjourned at 7:51 PM.