

BRENTWOOD PUBLIC LIBRARY
MINUTES OF TRUSTEE MEETING

FEBRUARY 6, 2018

CALL TO ORDER FOR QUORUM

In the absence of President Jeanette Oesterly, Vice President Garry Truman called the meeting to order at 6:31 PM. Present were Garry Truman, Jaime Kirsch, Lynne DeVaughan, Chris Herrington, Ed Wright, Cindy Bechtel, Gina Gibbons and Alderwoman Kathy O'Neill. A quorum was present.

AGENDA

A motion was made by Jaime Kirsch and seconded by Lynne DeVaughan to approve the agenda. On the question, all aye.

MINUTES OF THE JANUARY 2018 MEETING

A motion was made by Lynne DeVaughan and seconded by Jaime Kirsch to approve the minutes, with the elimination of information discussed at the Executive Session. On the question, all aye.

ALDERMANIC REPORT

Kathy O'Neill reported that the Aldermanic Board unanimously approved Ed Wright as a new Trustee on the Library Board. Introductions were made by all present and Ed was welcomed to the Board.

LIBRARY DIRECTOR'S REPORT

On January 16, 2018, following the retirement of former Director Vicki Woods, the Trustees offered the position of Library Director to Gina Gibbons, who accepted the position, effective immediately. See attached Library Director's report. Jaime Kirsch suggested a year-to-year comparison of library statistics which may help in promoting the library. Gina will look into ways to do this. Gina also reported that an auto-renew function for borrowed items has been implemented.

OLD BUSINESS

Changing Trustee meeting dates was discussed briefly, and the board decided to table that discussion until a later meeting. Likewise, after a discussion of the advantages and disadvantages of pre-paying the debt to Brentwood City, the decision was to table that issue until a future meeting. Because the Joint Partnership with the School District is no longer viable, the Board will continue to consider options and long-term planning as a topic for New Business at the March 2018 meeting.

TREASURER'S REPORT

Lynn DeVaughan stated that there is no updated report at this time because no changes have occurred since the previous meeting on January 16, 2018.

NEW BUSINESS

No new business at this time.

EXECUTIVE SESSION

Jaime Kirsch moved to open Executive Session at 7:45 PM to discuss a personnel and financial matter. Seconded by Chris Herrington. Discussion ensued. Motion made by Lynne DeVaughan and seconded by Chris Herrington to close Executive Session at 8:00 PM. All aye to end session.

ADJOURNMENT

Lynne DeVaughan moved to adjourn the meeting at 8:01 PM, seconded by Chris Herrington. On the question, all aye.

The next meeting is scheduled for 6:30 PM on Tuesday, March 6, 2018 .

Respectfully submitted,

Cynthia Bechtel, acting Secretary