

**BRENTWOOD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES MEETING**  
**SEPTEMBER 13, 2022**

**CALL TO ORDER – ROLL CALL FOR QUORUM**

President Wright called the meeting to order at 6:32 PM. Board members present were Ed Wright (President), Kathy Ryan (Vice President), Jeanette Oesterly (Treasurer), Garry Truman, Beth Miller Erman, Angela BoClair, Kelsey Burkemper, and Cindy Bechtel (Secretary). Members absent: Lori Ashmore-Ruppel. Also present was Gina Gibbons, Library Director.

**ACCEPTANCE OF AGENDA**

A motion was made by G. Truman and seconded by J. Oesterly to amend and accept the June 2022 agenda to include a New Business motion regarding a search for a new Board Secretary. All members present voted aye, and the amended motion passed.

**MINUTES OF THE JUNE 2022 (OPEN) MEETING AND JUNE 2022 (EXECUTIVE) SESSION**

A motion was made by B. Miller Erman and C. Bechtel to approve the minutes of both the June open meeting and also the June executive session. All members present voted aye on both issues, and the motions passed.

**PUBLIC COMMENTS**

No public comments were submitted from visitors. Public comments will be accepted by email or in person (when possible) to the Library Director.

**BOARD OF ALDERMEN LIAISON** (K. O'Neill absent due to previously scheduled meeting) No report.

**LIBRARY DIRECTOR'S REPORT**

Director G. Gibbons reported that the Summer Reading Club 2022 was once-again a great success with 141 adults registered and 94 completed the challenge. There were 249 children registered and 109 who completed the challenge (early readers, children and teens). There were 8 Summer Programs for the Reading Club. The total for all the participants was **501!!**

The Library sponsored many programs and classes over the summer, including crafting classes, summer concerts, the Fire Department Open House together with our Library, a Library booth with the Tower Grove Pride Festival, and celebrating Banned Books Week during late September. And we have a new Library staff member (K.C.) who is doing great!

**OLD BUSINESS**

Facilities Committee Report with Arcturis: Representatives C. Rogers and A. Edwards discussed current issues and future concerns with the Committee members. A request for an Executive session for a Real Estate Matter was made and approved by the committee.

Discussion of the Library Survey by Board and Committee members: The final survey has been completed with very positive results.

Safety Plan: the Safety Plan document has been reviewed and some additions made and approved by the committee and Board. Further recommendations were discussed and are moving forward.

Employee Handbook: no report at this time

Community Relationship: There has been discussion of partnership between the Brentwood Library and the Brentwood Y and promotion for reading and books, possibly including children's participation, and working with a PTO format for book auctions. There may be Library staff participation in related programming.

Library Advocacy: no report

## **EXECUTIVE SESSION**

The session opened at 6:55 PM. After a roll call vote with all members present and voting aye, the June 2022 closed session was approved (see previous minutes included with the June meeting agenda). After business was concluded, a motion was made by B. Miller Erman and seconded by A. BoClair to close the session. All Board members voted aye and the session was closed at 7:15 PM, and the open business meeting was resumed.

## **TREASURER'S REPORT**

J. Oesterly reviewed and discussed the current financial reports. We remain stable with our Bank reserve of approximately \$2 million. Financial reports are attached to the minutes.

## **NEW BUSINESS**

New goals: review our yearly goals at mid-year (early 2023)

Tax levy recommendation: review from June 2022. The current tax levy recommendation for the City of Brentwood will occur in August 2022. The Library plans to request the maximum allowable tax rate. A motion was made by G. Truman and seconded by J. Oesterly to maintain the maximum allowable tax rate for the upcoming year. All Board members present voted aye, and the motion passed.

New Secretary Search: C. Bechtel has recently resigned her role as Board Secretary. President Wright has discussed with several Board members regarding accepting the Secretary position.

## **ADJOURNMENT**

The next Board meeting will be Tuesday, October 11, 2022 at 6:30 PM. Location will be Brentwood City Hall Conference Room. With business completed, a motion to adjourn the meeting was made by B. Miller Erman and seconded by K. Burkemper. All Board members voted aye, and the meeting was adjourned at 7:20 PM.

Respectfully submitted,

Cynthia Bechtel, Secretary