

**Brentwood Public Library  
Board of Trustees Meeting  
November 14, 2023**

**CALL TO ORDER - ROLL CALL FOR QUORUM**

President Wright called the meeting to order at 6:32 p.m. Board members present were Ed Wright (President), Kathy Ryan (Vice-President), Lori Ashmore-Ruppel (Secretary), Jeanette Oesterly (Treasurer), Beth Miller Erman, Cindy Becthel, Kelsey Burkemper, Laura McAllister and Angela BoClair-Jones. A quorum was present. Also present are Gina Gibbons, Library Director, and Bandon Wegge, Alderperson. Garry Truman, ex-officio of the Facilities Committee, and Chrissy Rogers from Arcturis was also present.

**ACCEPTANCE OF AGENDA**

A motion to accept the agenda was made by J. Oesterly and seconded by B. Miller Erman to accept the agenda. All members voted aye, and the motion passed.

**APPROVAL OF MINUTES**

A motion was made by A. BoClair Jones and seconded by L. Ashmore-Ruppel to approve the minutes of the October 2023 meeting as written. All members voted aye, and the motion passed.

**PUBLIC COMMENTS**

Mike Horton - Despite the comments some people were making on an unofficial online Brentwood page, the library does a great job. He added some comments in response to that person. During the aldermanic workshop, E. Wright said the library is exploring space options, and people did not have a problem with that idea but were completely unaware. It would help to give out the information to the community to create more support.

**ALDERMANIC REPORT**

The aldermanic workshop was a visioning session to explore changes for city hall and potentially move police back into the city center. With the library being a critical piece, the city wants to wait and see what the library will do before making any plans. The city apologizes for putting the library on the spot in this way.

**LIBRARY DIRECTOR'S REPORT**

The Winter Reading Kick-off party had a lot of participants with about 150-200 people in attendance. People enjoyed Casey Ablaze Fire Dancer and the hot chocolate. The Lego creation project was a big success. There were many phenomenal entries on display in the library. The descriptions and stories were as good as the creations themselves. It was suggested that there be an adult Lego challenge too. The library hired two new shelvers - Liv and Eva.

**EXECUTIVE SESSION**

A motion to move into executive session was made by J. Oesterly and seconded by K. Ryan. Roll call all vote aye.

A motion to leave the executive session was moved by C. Bechtel and seconded by J. BoClair Jones at 8:06 p.m. Roll call vote all vote aye.

#### OLD BUSINESS

Community Relations - The Winter Kickoff was a wonderful event, with many board members in attendance to set up and greet the patrons. The library needs to be vocal in front of crowds to gain support for the library. The committee will meet as needed but not on a regular basis.

Advocacy for Libraries - There are a lot of stories in the news about libraries and their creative ways to continue to provide access.

Facilities - This was discussed during the Executive Session.

Strategic Planning - The committee started work on revising the library's current mission statement "The mission of the Brentwood Public Library is to provide the community access to print and multimedia materials, information services and outreach programs." The committee offered five options for a revised mission statement. The board members are asked to review these options and bring back their input at the next meeting. A vision statement and strategic plan will follow the mission statement.

2024 Budget - There had been a through discussion of the proposed budget at the November meeting. A motion to approve the 2024 budget for the library was made by C. Bechtel and seconded by L. Ashmore-Ruppel. All vote aye.

#### TREASURER'S REPORT

The library has approximately \$2,000,000. Ad valorem taxes have not come in at this time.

#### NEW BUSINESS

New Contracts - A motion to authorize the Board President to enter into a contract with Navigate to the general terms discussed at this meeting, subject to the review and approval of the contract by the Library's legal counsel made by L. Ashmore-Ruppel and seconded by L. McAllister. All vote aye.

December meeting - The library will need to meet to discuss some financial matters in December. The library will meet on December 12 at 6:30 p.m. for discussion.

#### ADJOURNMENT

The next meeting is at 6:30 p.m. on Tuesday, December 12, in the Library meeting room. A motion to adjourn was moved by K. Burkemper and J. Osterly seconded by at 8:44 p.m. All members voted aye.