

**Brentwood Public Library
Board of Trustees Meeting
October 10, 2023**

CALL TO ORDER - ROLL CALL FOR QUORUM

President Wright called the meeting to order at 6:32 p.m. Board members present were Ed Wright (President), Kathy Ryan (Vice-President), Lori Ashmore-Ruppel (Secretary), Jeanette Oesterly (Treasurer), Beth Miller Erman, Kelsey Burkemper, Laura McAllister and Angela BoClair-Jones. A quorum was present. Also present are Gina Gibbons, Library Director. Garry Truman, ex-officio of the Facilities Committee also present.

ACCEPTANCE OF AGENDA

A motion to accept the agenda was made by J. Oesterly and seconded by B. Miller-Erman to accept the agenda. All members voted aye, and the motion passed.

APPROVAL OF MINUTES

A motion was made by K. Ryan and seconded by B. Miller-Erman to approve the minutes of the September 2023 meeting as written. All members voted aye, and the motion passed.

PUBLIC COMMENTS

No public comments were submitted from visitors. Public comments will be accepted by email or in person (when possible) to the Library Director.

ALDERMANIC REPORT

The alderman was not present for the meeting. Alderperson Wegge was hosting a National Night Out event.

LIBRARY DIRECTOR'S REPORT

In September, a new performer (Marco Polo) was at Boughton Park in September. The paper-making for kids with Perennial Crafts was well received. They will come back for a class for adults after many requests. Many families stay after story time, creating a good crowd in the children's space. The library was present at Tower Grove Pride, Brentwood Days, and the firehouse open house.

Hillary is no longer working for the library after 12 years of service. The library hired a new part-time employee, Jane Sue. She is a Brentwood resident and a long-time patron of the library. She will be mainly working on Saturdays but is interested in additional hours. The library has posted a job for a shelver because our current person needed to cut their hours. The library is open to high schoolers looking for community service hours.

The library received a \$2,000 unrestricted grant through Ameren's Love Your Library program.

OLD BUSINESS

Community relations

The library has continued to be present for community events. Board members were present with library items for the adults and kids. The Winter Reading Program Kickoff party will be on November 6 at 6:00 p.m. with a fire artist, Casey Ablaze, in the Pavillion at the new Brentwood Park. The library will need board members present and to bring flashlights. K. Ryan will reach out to Libby at the Middle School/ High School to work in conjunction with the library on events.

Advocacy for Libraries

Missouri ranks third for most banned books.

Facilities

This will be discussed in Executive Session.

Strategic Planning

The subcommittee met on Thursday, October 5, to begin looking at a plan to revise the mission statement and create a strategic plan.

TREASURER'S REPORT

Financial Reports

The error in the Miscellaneous account was due to large bills accounted to the incorrect budget line. The library remains stable with our bank reserve of approximately \$2,100,000.

NEW BUSINESS

2024 Budget

The library expects the Ad Valorem Taxes to go up according to the city and county numbers. The Desk Receipts are also expected to go up due to increased passport business. The salary accounts have shifted with one less full-time and two more part-time employees. The employee benefits are expected to increase due to health costs increase. There is less demand for adult audio visual, so some of those funds were moved to the account for books for adults, children, and young adults. The postage account increase is due to passports but is offset by desk receipts.

Board Photo

The board will take a photo before next month's meeting.

EXECUTIVE SESSION

A motion to enter the executive session was moved by A. BoClair-Jones and seconded by J. Oesterly at 7:14 p.m. Roll call all say aye.

A motion to leave the executive session was moved by A. BoClair-Jones and seconded by L. McMcAllister at 8:06 p.m. Roll call all say aye.

ADJOURNMENT

The next meeting is at 6:30 p.m. on Tuesday, November 14, in the Library meeting room. A motion to adjourn was moved by L. Ashmore-Ruppel and seconded by K. Burkemper at 8:08 p.m. All members voted aye.