

**Brentwood Public Library
Board of Trustees Meeting
November 8, 2022**

CALL TO ORDER - ROLL CALL FOR QUORUM

President Wright called the meeting to order at 6:30 p.m. Board members present were Ed Wright (President), Kathy Ryan (Vice-President), Jeanette Oesterly (Treasurer), Lori Ashmore-Ruppel, Beth Miller Erman, Garry Truman, Angela BoClair, Kelsey Burkemper and Cindy Bechtel. Also present Kathy, Alderman Liaison and Gina Gibbons, Library Director. A quorum was present

ACCEPTANCE OF AGENDA

A motion was made by Beth Miller Erman and seconded by Cindy Bechtel to accept the agenda. All members voted aye, and the motion passed.

APPROVAL OF MINUTES

A motion was made by Jeannette Oesterly and seconded by Garry Truman to approve the minutes of the September meeting. All members present voted aye and the motion passed. A motion was made by Cindy Bechtel and seconded by Angela BoClair Truman to approve the minutes of the October meeting. All members present voted aye and the motion passed.

PUBLIC COMMENTS

No public comments were submitted from visitors. Public comments will be accepted by email or in person (when possible) to the Library Director.

ALDERMANIC REPORT

Aldersperson O'Neill said there was no news that affects the library.

LIBRARY DIRECTOR'S REPORT

Library Director Gina shared that the library received the LSTA (Library Services and Technology) grant for \$9,100.00 to replace several public and staff computers and add more laptops for public usage. Starting November 13, the library is open Sunday from 1 p.m. to 5 p.m. The AA group that met in library on Saturday mornings will be coming back in December. Seven kids signed up for a Gratitude workshop with Complete Harmony Yoga for ages 8-13. On Veteran's Day, three employees are going to Richmond Heights to take part in a MLC training day. There will be Intellectual Freedom training from the Missouri Library Association. The library kicked off the Winter Reading Club with STL Photo Party to take photos and have snacks. The Winter Reading Club is for kids and adults and takes place from November 1 – January 31, 2022.

OLD BUSINESS

Safety Plan – There was a revised updated copy of the safety report emailed to the board. A locksmith came out to look at rekeying so one key opens all the doors. The police will come in to do the safety training in December.

Employee Handbook – There are no revisions for approval at this time.

Community Relationship – The committee will have a meeting before Thanksgiving to look at the status quo and brainstorm ideas. Since the library is already so active in the community, the committee does not want to duplicate the work already being done. The committee will assess the needs and request ideas from the staff

Library Advocacy – Secretary of State Aschcroft will propose an administrative rule (Library Certification Requirement for the Protection of Minors) on November 15, 2022. Many sections of the rules are already being done by the library (age appropriate materials in the proper places). The language is vague and would be difficult to enforce. This opens the door to letting anyone say that books are inappropriate (“any person may dispute or challenge the library’s age-appropriate designation affixed to any presentation, event, material or display in the library”). The library currently has a policy that patrons can challenge books and the library will investigate if they are appropriate. Missouri Public Library Directors group is crafting talking points to distribute and a resolution language for boards to adopt. The group will also submit comments and welcomes others to do the same. The rule opens for comment on November 15 for 30 days.

Facilities Report – A group met with the board of alderman and will have more discussion in executive session as it deals with real estate matters.

Treasurer’s Report – J. Oesterly reviewed and discussed the current financial reports. We remain stable with our bank reserve of approximately \$1,800,000. Financial reports are attached to the minutes. We received a bill from the city but are waiting on the utilities bill. Next month it will be a large bill from the city for a year’s worth of utilities and the library will pay its final payment for the library of \$35,000.

NEW BUSINESS

Goals for 2023 – The library board will need to review goals from last year and adopt new goals for 2023. We had manageable, concrete goals for 2022 so need to bring in ideas for the next meeting.

EXECUTIVE SESSION

There was a motion to enter executive session moved by Garry Truman and seconded by Cindy Bechtel at 7:15 p.m. Roll call all say aye.

There was a motion to leave the executive session moved by Garry and seconded by Kathy at 7:41 p.m. Roll call all say aye.

2023 BUDGET APPROVAL

There was a motion to accept the proposed 2023 budget as amended moved by K. Burkemper and seconded by A. BoClair. All members voted aye, and the motion passed.

ADJOURNMENT

The next gathering will be a holiday board and staff party on Tuesday, December 13th at 6 p.m. A motion to adjourn was moved by C. Bechtel and seconded by G. Truman. All members voted aye.

Respectfully submitted,
Lori Ashmore-Ruppel