

**Brentwood Public Library
Board of Trustees Meeting
May 9, 2023**

CALL TO ORDER - ROLL CALL FOR QUORUM

President Wright called the meeting to order at 6:32 p.m. Board members present were Ed Wright (President), Kathy Ryan (Vice-President), Lori Ashmore-Ruppel, Beth Miller Erman, Jeanette Oesterly, Angela BoClair-Jones and Cindy Bechtel. Also present Gina Gibbons, Library Director and Kathy O'Neill, Alderperson. Absent Kelsey Burkemper and Garry Truman.

ACCEPTANCE OF AGENDA

A motion to accept the agenda made by B. Miller Erman and seconded by C. Bechtel to accept the agenda. All members voted aye, and the motion passed.

APPROVAL OF MINUTES

A motion was made by J. Oesterly and seconded by A. BoClair-Jones to approve the minutes of the April meeting as written. All members voted aye and the motion passed.

PUBLIC COMMENTS

No public comments were submitted from visitors. Public comments will be accepted by email or in person (when possible) to the Library Director.

ALDERMANIC REPORT

K. O'Neill has no news for the library. The Board of Alderman is focused on the park opening on June 3.

LIBRARY DIRECTOR'S REPORT

The library director discussed events at the library including May 4th yoga in the park, Silly Jilly and a mosaic craft. Caitlin will be graduating from Washington University and is considering getting an advanced degree in Library Science. Bodhi Etheridge is graduating from Brentwood High School and is joining the Marines. Summer Reading Club starts this month with a kick-off party at Broughton Park on Monday, May 15th. State aid was reinstated into the final budget and waiting for the Governor's signature. Maplewood Library won their \$3 million bond issue in April. A student from Brentwood High School is forming a mental health club and asked the library to be a collection site for the club. The library will support the club if he provides a clear statement about the purpose for the collection. We have one more certified passport agent now which brings the library to four passport agents.

OLD BUSINESS

Community Relationship – The subcommittee will meet every other month. The subcommittee will try to meet consistently.

Advocacy for Libraries – The State funding is intact. The Ashcroft Rule will be discussed further in the new business portion.

Facilities Report – This will be discussed during the executive session.

Strategic Planning - The first meeting will be on May 22 at 6:30 p.m. This will be done on zoom so everyone can be present.

Employee Handbook - Nothing new at this point.

TREASURER'S REPORT

Financial Reports - The April Financial reports were submitted. The current assets are approximately \$2,300,000. The library lawyer is speaking with the city lawyer about the collection of taxes. Right now the city receives library taxes from the county and provides them to the library. The library is seeking to receive the taxes directly.

NEW BUSINESS

Ratification of Nominated Slate of Officers - G. Truman submitted by email a nomination slate of officers for the board. The current slate of officers were all nominated and none others were nominated. A motion to elect the slate submitted by the nomination committee moved by J. Oesterly and seconded by B. Miller Erman. The officers will continue to serve in their current roles for the next year.

Board Vacancy Update - G. Truman's board term will be ending. Two candidates have been interviewed for the board vacancy. Ed and Gina will make a selection and that person will submit a letter to the Mayor and the board will vote on the candidate.

Library Policy to Qualify for State Aid Under the Ashcroft Rule (15 CSR 30-200.015 Library Certification Requirement for the Protection of Minors) - The library has a collection development policy but it does not specify children's materials. S. Palmer wrote a paragraph describing how the library selects materials which mirrors the adult policy to meet the requirements of paragraph A in the Rule. The board will review the paragraph for acceptance at the June meeting. Section C states that the library should have a written policy allowing a minor's parent or guardian to determine what materials and access will be available to that minor. This is a difficult task. The library has a resident minor card policy which states "The adult completing the library card application will assume ultimate responsibility for items checked out on the minor's library card." In this policy, it states that a minor is under the age of 16. The library may need to remove the part that states a minor under the age of 16. One idea is to send a postcard to every adult responsible for a minor card and inform them of this rule. This policy change will go to the lawyer. Section F states the need for a challenge policy and the library has a policy regarding "Request for Reconsideration of Library Material Guidelines". A form will be added to the website.

EXECUTIVE SESSION

There was a motion to enter the executive session moved by B. Erman Miller and seconded by C. Bechtel at 7:20 p.m. Roll call all vote aye.

There was a motion to leave the executive session moved by A. BoClair-Jones and seconded by J. Oesterly at 7:40 p.m. Roll call all say aye.

ADJOURNMENT

The next meeting is at 6:30 p.m. on Tuesday, June 13 in the Library meeting room. There was a motion to adjourn moved by C. Bechtel and seconded by L. Ashmore-Ruppel at 7:42 p.m. All members voted aye.