

BRENTWOOD PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
MARCH 8, 2022

CALL TO ORDER-ROLL CALL FOR QUORUM

President Wright called the meeting to order at 6:34 PM. Board members present: Ed Wright (President), Kathy Ryan (Vice President), Jeannette Oesterly (Treasurer) Cindy Bechtel (Secretary), Garry Truman, Angela BoClair, Lori Ashmore-Ruppel, Kelsey Burkemper. Absent: Beth Miller Erman. Also present: Gina Gibbons (Library Director) Kathy O’Neill (Board of Aldermen Liaison). A quorum was present.

ACCEPTANCE OF AGENDA

A motion to accept the agenda as written was made by G. Truman and seconded by K. Ryan. All Board members voted aye, and the motion passed.

APPROVAL OF FEBRUARY 8, 2022 MINUTES

A motion to approve the minutes of the February meeting was made by C. Bechtel and seconded by K. Burkemper. All Board members voted aye, and the motion passed.

PUBLIC COMMENTS

This was an in-person meeting. No public comments were submitted. President Wright stated that public comments will be accepted by email or in person (when possible) to the Library Director.

ALDERMANIC REPORT

K. O’Neill reported that Brentwood Bound continues moving forward with the project. Brentwood Days will take place in the 3rd week in September. The Library may be able to participate during the event. Details will follow later.

LIBRARY DIRECTOR’S REPORT

G. Gibbons reports the Library is now open for full service. St. Louis County recently rescinded mask requirements. The Library requests but does not mandate patrons to mask. We made good progress and tagged about 30% of the collection with RFID tags. Our Youth Services Librarian has purchased new toys and is developing several fun and interesting programs. Preparations for the Summer Reading Club are underway. The Library is considering painting the bathroom and staff room. We renewed our contract with Beanstock.

OLD BUSINESS

Subcommittee Reports

Facilities Committee: The Arcturis contract is secured. Gina and Sarah are working with Bridget (Interior Design) on issues such as area space, programming needs, etc. Bridget is preparing a document for discussion, and the Committee will meet with pertinent City officials to discuss. The Library Survey for the community will close on March 31, with a good number of submissions thus far.

Safety Committee: The committee is putting together various policies and related action items for our current library.

Employee Handbook: Work continues on the document, with several areas of revision. This will be continued at the April Board meeting.

Community Relationship: K. Ryan discussed both Brentwood Days and various Concerts in the Park with the possibilities of BPL participation.

Library Advocacy: Library districts are keeping an eye on proposed SB 649 that could affect personal property tax receipts.

TREASURER'S REPORT

J. Oesterly presented and discussed the most recent financial reports from the City. There was a deposit of additional *ad valorem* taxes (approximately \$200,000). We are under-budget. Currently we are awaiting our library auditor's report. In addition, the City auditor is preparing those audits for the most recent years.

NEW BUSINESS: None

ADJOURNMENT: The next Board meeting will be at 6:30 PM on April 12, 2022, in the City Hall Conference Room. A motion to adjourn was made by C. Bechtel and seconded by L. Ashmore-Ruppel. All board members voted aye. The meeting was adjourned at 7:28 PM.

Respectfully submitted,

Cynthia Bechtel, Secretary